

## Single and regular donation form

Please provide the details of your donation so that we can send you an acknowledgement and keep in touch with you about our activities – it is easy to unsubscribe.

Please complete **either** the **single** or the **regular** donation sections as appropriate.

**Single donation:** My donation today is £ \_\_\_\_\_ **Cash/Bank Transfer/Cheque/Card**  
*(please circle one)*

My **regular donation** of £ \_\_\_\_\_ each month / quarter / year *(delete as appropriate)* will be paid  
 by **Bank Transfer / JustGiving** *(please circle one)* starting on \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ *(dd Month yyyy)*.

Date \_\_\_\_\_ Title \_\_\_\_\_

First Name \_\_\_\_\_ Family name \_\_\_\_\_

Email Address \_\_\_\_\_

Can we add your name to our newsletter circulation list? **Yes/No/Already on list** *(please circle one)*

Address (required for Gift Aid) \_\_\_\_\_

Postcode (required for Gift Aid) \_\_\_\_\_ Telephone (optional) \_\_\_\_\_

### **Are you a taxpayer? If so, boost your donation by 25p of Gift Aid for every £1 you donate**

*Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer. Complete for **single** or **regular** donations as appropriate.*

*Do not complete this part of the form if donating through JustGiving.*

**In order to Gift Aid your donation, you must tick  the box below.**

I want to Gift Aid my donation of £ \_\_\_\_\_

I want to Gift Aid my donations of £ \_\_\_\_\_ each month / quarter / year  
*(delete as appropriate)*

and any donations I make in the future or have made in the past 4 years to: **Histon & Impington Green Spaces (registered in England and Wales, number: 1195616).**

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

**Please notify the charity if you: want to cancel this declaration; change your name or home address; or no longer pay sufficient tax on your income and/or capital gains.**

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HMRC to adjust your tax code.

Thank you for donating today!



**Histon & Impington Green Spaces**  
 (registered in England 1195616)  
 The Parish Office  
 New Road, Impington, Cambridge CB24 9LU

[hello@higreenspaces.org](mailto:hello@higreenspaces.org)  
[www.higreenspaces.org](http://www.higreenspaces.org)